

Parent seeking information

**TFHS WEBSITE**

- [Uniform shop and dress code](#)
- [Fee payment online](#)
- Weekly Newsletter
- Link to Parent Portal and Canvas (found under [Student & Parent Links](#))
- Bell Times
- Subject Selection Information
- Assessment Information
- Some permission notes for large school events eg: carnivals

**PARENT PORTAL (SENTRAL)**

- School calendar – continually updated
- Student timetables
- Link to Canvas
- Wellbeing
- Student attendance/absence notifications
- Student reports
- Student notices
- Daily Notices
- Newsletter
- Link to School Library

**SOCIAL MEDIA: FACEBOOK, INSTAGRAM**

- Good news stories
- Dynamic teaching and learning activities at TFHS

**EMAIL**

- Variations to Routines, Excursion Notes and Fees
- Newsletter
- Whole year and whole group announcements

Query resolved?

Yes

No

Parent wanting to connect with other parents

Information on our P&C Committee and The Diversity & Inclusion Sub-Committee can be found on our school website [here](#). You can also contact via email: [theforesthighschool@pandcaffiliate.org.au](mailto:theforesthighschool@pandcaffiliate.org.au)

Parent wishing to make contact

**General Enquiries**

Option 1- Email: [theforest-h.school@det.nsw.edu.au](mailto:theforest-h.school@det.nsw.edu.au)

Option 2 – Call 9451 5111

Message forwarded to appropriate staff member

Parent wanting to contact classroom teacher

Option 1: Call 9451 5111

Option 2: Via Canvas  
If an Observer on Canvas – message through Canvas

Option 3: Via email  
If not a Canvas Observer, send an email to [theforest-h.school@det.nsw.edu.au](mailto:theforest-h.school@det.nsw.edu.au) for attention of classroom teacher.

*\*\* Please do not send messages to teachers via Sentral*

Staff will endeavour to respond in generally **two working days** (during the school

Parent wishing to contact child during school hours

- Phone call (9451 5111)
- In the case of an emergency, a message can be passed to your child via our school office staff
- Please avoid contacting your child during class time
- Please see here for [Bell times](#)

**Attendance notification (choose one)**

- Leave pass request – email to the school day before to [theforest-h.school@det.nsw.edu.au](mailto:theforest-h.school@det.nsw.edu.au)  
Leave pass will be delivered to classroom
  - Phone call (9451 5111)
  - Respond to the attendance SMS sent by TFHS
- Email is preferred when explaining absences or requesting an early leave pass**

If you would like to contact a member of the senior executive, relevant Year Adviser or Learning & Support Teacher, you can do this either by phone or email.

- Mr Lawler (Principal) [nathan.lawler6@det.nsw.edu.au](mailto:nathan.lawler6@det.nsw.edu.au)
- Mr Finley (Deputy Principal, Years 8, 10 and 12) [mathew.finley@det.nsw.edu.au](mailto:mathew.finley@det.nsw.edu.au)
- Ms Simic (Deputy Principal, Years 7, 9 and 11) [mirjana.simic@det.nsw.edu.au](mailto:mirjana.simic@det.nsw.edu.au)
- Ms Yam (Year 12 Adviser) [georgia.yam@det.nsw.edu.au](mailto:georgia.yam@det.nsw.edu.au)
- Mr Hendy (Year 11 Adviser) [trevor.hendy6@det.nsw.edu.au](mailto:trevor.hendy6@det.nsw.edu.au)
- Ms Turner (Year 10 Adviser) [courtney.turner16@det.nsw.edu.au](mailto:courtney.turner16@det.nsw.edu.au)
- Mr Kovacs (Year 9 Adviser) [gordon.kovacs@det.nsw.edu.au](mailto:gordon.kovacs@det.nsw.edu.au)
- Mr Hepburn (Year 8 Adviser) [timothy.hepburn@det.nsw.edu.au](mailto:timothy.hepburn@det.nsw.edu.au)
- Ms Sweeny (Year 7 Adviser) [bethany.sweeny@det.nsw.edu.au](mailto:bethany.sweeny@det.nsw.edu.au)
- Mrs Kylie Coleman (Learning & Support Teacher) [kylie.coleman8@det.nsw.edu.au](mailto:kylie.coleman8@det.nsw.edu.au)