

Rules and Procedures

Preparing for your exams

Students should be familiar with the examination content for each of their courses and should practice examination questions daily.

Visit your course on the NESA site to access previous examination papers, marker feedback, and marking criteria: <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/resources/hsc-exam-papers>

Sample answers to examination questions, including marks awarded are available for free download from NESA: <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/resources/hsc-standards-materials>

Information about the Trial HSC examinations

Trial HSC examinations take place in The Forest High School hall.

You must ensure that you have read and understood the 2022 Higher School Certificate Rules and Procedures for HSC candidates. Copies of this booklet are available here: <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/hsc/rules-and-processes/rules-procedures-guide-students>

The Trial Examination commences when you enter the examination centre. You must enter quietly and promptly find your seat. You must arrive in school uniform. No hats.

You cannot leave the examination hall until the time is completed.

All students who arrive late to an examination will have their time of entry marked on their examination paper. If you arrive more than an hour after an exam has started, you can enter the exam, but you will need to explain why we should accept your responses for marking and you may be awarded a non-serious attempt.

There will be serious consequences if you attempt to cheat in an examination, if you disobey school rules regarding conduct in the examination, or if you do not make a serious attempt across a range of question types in each examination. Any of these offences may result in reduced marks, awarding of malpractice, withdrawal from the course of study, or loss of the HSC. This includes possession of items on **cannot bring** list.

The starting time for the examinations shown in the timetable is when reading time begins. You should plan to arrive at your examination venue 30 minutes before the specified start time to begin your mental preparation for the paper.

Disability provisions

Disability provisions will take place in the library. See Ms Coleman in the learning hub for any questions regarding disability provisions.

Illness and Misadventure Applications

If you have an illness or misadventure, school procedures for illness and misadventure are to be followed. This requires a medical certificate from your GP, and a completed copy of the illness and misadventure form, located in your HSC Assessment Schedule Booklet.

In addition, depending on when then illness occurs, complete one of the following steps:

1. *Cannot attend the examination:* contact the office immediately on 9451 5111
2. *Before the examination, but you can still attend:* tell the teacher in charge of the examination when you arrive
3. *During an examination and it may have affected your performance:* tell the teacher in charge immediately

To reschedule an examination, students will contact Mr. Shaw.

HSC exam equipment list

You should write in **black pen**. Make sure you bring spare pens to each examination. You may also bring a ruler, highlighters, pencils (should be at least 2B) and a sharpener, and a bottle of water in a clear bottle. You can wear your watch to your examinations, but once you sit down you will have to take it off and place it in clear view on your desk.

Programmable watches, including smart watches, will not be allowed in the exam room. All equipment you bring is subject to inspection on entry. Make sure your equipment is in good working order, because an appeal under misadventure provisions for equipment failure will not be upheld.

What **you cannot bring** into your examination room

- Any electronic devices, including mobile phones.
- Paper or any printed or written material (including examination timetable).
- Dictionaries, except where permitted in language examinations.
- Cases that are not transparent, including pencil and eyewear cases
- Correction fluid.
- You are not allowed to borrow equipment from other students

Equipment for specific HSC exams

This list details specific equipment that students are expected to bring for particular exams. Only those exams that require specific equipment are listed. View a list of [NSW](#)

[Education Standards Authority \(NESA\)-approved calculators.](#)

Biology

- [NESA-approved calculators](#)

Business Services (VET)

- [NESA-approved calculators](#)

Business Studies

- [NESA-approved calculators](#)

Chemistry

- [NESA-approved calculators](#)

Economics

- [NESA-approved calculators](#)

Engineering Studies

- [NESA-approved calculators](#)

- pair of compasses - protractor - set squares

- circle templates - isometric/ellipse templates

Geography

- [NESA-approved calculators](#)

- pair of dividers - pair of compasses

- protractor

- coloured pencils and/or coloured felt pens

- (optional) a hand-held magnifying glass

- (optional) a piece of string or thread for measuring

Hospitality (VET)

- [NESA-approved calculators](#)

Industrial Technology

- [NESA-approved calculators](#)

- pair of compasses - protractor - set squares

Languages

Unannotated monolingual and/or bilingual print dictionaries in Beginners, Continuers, [Language] in Context, [Language] and Literature and Extension courses in modern languages. Digital dictionaries are not permitted.

Mathematics Standard 1, Mathematics Standard 2, Mathematics Advanced, Mathematics Extension 1, Mathematics Extension 2

- [NESA-approved calculators](#)

- ruler

Physics

- [NESA-approved calculators](#)

- pair of compasses - protractor - ruler

- set squares

Software Design and Development

Please note that calculators are NOT permitted.